



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Lyneham Village Pre-School		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Wootton Bassett and Cricklade
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Expansion to outdoor provision for Pre-School. We currently have a small garden area which can not accomodate all the children at once, by creating an additional garden area we will be able to offer free-flow outdoor play for all the children from both classrooms to adhere to Ofsted's requirements.
Where will your project take place?	Lyneham Village Pre-School
When will your project take place?	July/August 2011
How many people will benefit from your project?	Immediately 54, plus future children
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	This will provide an improved, stable and secure environment for the community left behind, potentially we could be the only remaining Pre-School. 10

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

We will be ensuring that there remains a Pre-School provision in the area, which offers the children a rich and varied environment which supports their learning and development.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

On our last Ofsted inspection, it was brought to our attention that there was a need to improve our outdoor environment. By proceeding with this project it will ensure the children are in a secure, safe and challenging outdoor space. This outdoor environment will offer the children freedom to explore, use their senses and be physically active and exuberant.

The Pre-School is a vital part of our community, as we offer childcare for the under fives.

Any other information about your project.

Defence Estates have given us permission to have a section of their car park (we have written confirmation) We have a sum of money set aside to help towards this project, this money is made up of fundraising events and over the past few months we have been putting aside a small amount each week.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="11"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

After the initial layout, no further large amounts of money will be required. We will continue to fundraise to buy further resources and the up keep of the area.

If you were not awarded the full amount requested, what would be the impact on your project?

Although we have some funds, we could not financially afford to complete the project on our own, we would have to keep trying to source funding from alternative areas.

How will you know whether your project has made a difference in the community?

By creating an exciting, stimulating outdoor area, this should ensure the continued success of our Pre-School, securing our future for the arrival of new families. We have also started to liaise with the Children's Centre, having this area may mean we are able to help disadvantaged parents within our community

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Awards for All
Lyneham and Bradenstoke Parish Council
Biffaaward.org
Tesco Charity Trust Community Award
The Wiltshire Golf and Country Club

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009

Month: DEC

Year: 2009

A - Total income:

£75,473

B - Minus total expenditure:

£74,230

Surplus/deficit for year: (A minus B)

£1,243 SURPLUS

Free reserves held:

£11,013

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Fence Plus 2 gates	£2500	Own fundraising/reserves	C	£4,000
Safety flooring	£2,120			£
Labour cost	£350	Parish/town council		£
Nomow	£1,837			£
Playhouse	£390	Trusts/foundations		£
Scooters x4	£192			£
Cars x2	£178	In kind		£
Construction set	£540			£
Water tunnels	£240	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£8,347	Total Project Income		£4,000
Total project income B		£4,000		
Total project expenditure A		£8,347		
Project shortfall A – B		£4,347		
Award sought from Wiltshire Council Area Board		£4,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current		Lyneham Village Pre-School		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

We are an Inclusive Pre-School and open our doors to all families within our Community

b) How does your project work to promote inclusion, participation and good community relations?

We are a Charity run Pre-School, not a profit making organisation and therefore keep our hourly rates the minimum charge, this enables our places to be available to all families with all budgets

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 31/03/2011

Position in organisation: Chairperson

Please return your completed application to the appropriate Area Board Locality Team